

Project



AGREED BY  
Šiauliai State University of Applied Sciences  
Academic Council  
on 16 November 2022  
Resolution No. ATP-10

**YEAR 2023 ADMISSION RULES  
OF ŠIAULIAI STATE UNIVERSITY OF APPLIED SCIENCES  
FOR FOREIGN STUDENTS**

**Paid Professional Bachelor Studies in Foreign Language**

**Šiauliai, 2022**

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## 1. Admission requirements

1.1 The citizens of foreign countries are admitted to the Šiauliai State University of Applied Sciences (hereinafter – the *Institution*) for studies in a foreign language in accordance with the procedure laid down in these rules.

1.2 Persons are admitted with senior secondary education.

1.3 There are no entrance exams.

1.4. The competitive score for entrants is calculated in accordance with the principles specified in Chapter 3. The competitive score must be at least 2,0 (on a decimal scale). The minimum competitive score is not applied to persons who have been exempted from the secondary education examination.

1.5 The applicants have to know the foreign language in which the studies will be carried out, at no lesser than B1 level (according to the European language levels). Advantage – certificate of International Foreign language exam (IELTS not less than 5,0 or equivalent).

1.6. The study programme may be pursued in full-time mode of study (duration of studies 3 years, *General Practice Nursing* – 3,5 years) or in part-time mode of study (duration of studies 4 years).

1.7. Optimal number of students in an academic group – 15. If there is a smaller number of students, individual studies are organized.

1.8. There is a tuition fee. The tuition free for foreign students is defined in the *Institution* Council's Resolution (see Section 7).

## 2. Study programmes

<i>Group of Study Fields</i>	<i>Study Programmes State code</i>	<i>Study Programme*</i>	<i>Language of instruction</i>		<i>Qualification degree awarded and professional qualification</i>
<b>Faculty of Business and Technologies</b>					
Business and Public Administration	6531LX082	International Business	English	Russian	Professional Bachelor of Business Management
Computing	6531BX021	Information Systems Technology	English	–	Professional Bachelor of Computing
Engineering Sciences	6531EX050	Construction	–	Russian	Professional Bachelor of Engineering Sciences
<b>Faculty of Health Care</b>					
Health Sciences	6531GX030	General Practice Nursing	English	Russian	Professional Bachelor of Health Sciences, General Practice Nurse

\* The descriptions of study programmes – see [Institution website](#). The list of study programmes may be changed by a decision of the *Institution* Directorate meeting minutes.

### 3. Structure of competitive score

3.1. The competitive score is compiled by evaluations of four subjects recorded in the senior secondary education document (the most favourable option for the Applicant is considered). The transfer of grades is carried out at the *Institution* in accordance with the recommendations of the Centre for Quality Assessment in Higher Education (CQAHE).

3.2. The evaluation of the first (main) subject is 40%, the remainder - 20% of the competitive score.

3.3. An additional 1 point may be added to the competitive score for the evaluation of motivation for studies.

<i>Group of study fields</i>	<i>First (main) subject</i>	<i>Second subject</i>	<i>Third subject</i>	<i>Fourth subject</i>
Business and Public Administration	mathematics	history or information technologies, or geography, or foreign language	any subject	native language
Computing		information technologies or physics, or biology, or chemistry, or geography		
Engineering Sciences				
Health Sciences	biology	chemistry or mathematics, or information technologies, or physics		

### 4. Required documents

4.1. Application to study (filled online [www.applyonline.svako.lt](http://www.applyonline.svako.lt) or submitted to the *Institution* Admission Office) (hereinafter - the *Admission Office*));

4.2. A motivation letter (filled online [www.applyonline.svako.lt](http://www.applyonline.svako.lt) or submitted to the *Admission Office*);

4.3. Notarised copy of the senior secondary education document and its supplements;

4.4. Copy of international passport;

4.5. Statement by the Centre of Quality Assurance in Higher Education (CQAHE) on the Academic Recognition of Foreign Qualification (Documents submission requirements for CQAHE - see [www.skvc.lt](http://www.skvc.lt));

4.6. A copy of the document verifying that the last name was changed (in case there is a different last name in any of the documents).

Documents must be submitted in either Lithuanian, English or Russian to the *Admission Office*. If the documents are in another language, they have to be officially translated into Lithuanian, English or Russian. Copies of the documents have to be submitted to the *Admission Office* via email. Originals have to be shown at upon the arrival to formalize admission to the *Institution* (see Subsection 5.2.10).

## 5. Admission procedure

5.1. Each year the beginning of the study year is 1 September (Autumn semester). Applications to study and required documents must be submitted to the *Admission Office* no later than 2 months before the beginning of studies. In the spring semester (from 1 February) only applicants with previous study experience in the same field may be accepted by the Faculty decision, with subjects recognition.

5.2. Admission procedures:

5.2.1. Applicant fills application to study and motivation letter on the Online Application System [www.applyonline.svako.lt](http://www.applyonline.svako.lt) and submits to the *Admission Office* via email.

5.2.2. Applicant sends copies of documents (see Section 4) to the *Admission Office* via email.

5.2.3. Upon receipt of confirmation from the Admission Office that the admission to the selected study programme is being carried out, Applicant pays to the *Institution* the Application fee (EUR 100) and provides proof of payment to the *Admission Office* via email.

5.2.4. Upon receipt of copies of documents of the Applicant and payment of the application fee, the *Admission Office* carries out the initial selection of the applicants. The list of selected candidates is submitted by the *Admission Office* to the CQAHE, confirming that these persons intend to contact to the CQAHE for academic recognition of a secondary education completed abroad (proof of purpose).

5.2.5. The applicant contacts the CQAHE for academic recognition of secondary education in accordance with the procedure established by the CQAHE ([www.skvc.lt](http://www.skvc.lt)). Academic recognition of secondary education by the decision of the Minister of Education, Science and Sport may also be carried out at the *Institution* in accordance with the CQAHE general guidelines.

5.2.6. The *Admission Office* decides on the applicant's admission to the *Institution* on the basis of the conclusion of the CQAHE and informs the applicant of its decision by e-mail.

5.2.7. Acceptance to the *Institution* is formalized by the Director's order.

5.2.8. The *Institution* submits a request to the Visa Office regarding Republic of Lithuania visa to be issued for the student (if needed). The *Institution* reserves the right to require the student to pay the tuition fee for the first one year of study before the student applies for a visa, if he / she is a citizen of a country with an increased risk of illegal migration.

5.2.9. Applicant applies to the Visa Office for a visa (if needed).

5.2.10. Upon receipt of a visa (if it is needed) the Applicant arrives to the *Institution* at the specified date. The student has to bring to the *Institution* and show the originals of the required documents to the *Admission Office*.

5.2.11. Applicant pays to the *Institution* the tuition fee for the first one year of study (Annual tuition fee – see Section 7) before signing the study Agreement. The *Institution* reserves the right to require the student to pay the accommodation fee for 5 months in advance, if he / she is a citizen of a country with an increased risk of illegal migration. Applicant provides supporting documents for payments made to the *Admission Office*.

5.2.12. The admission is formalized and the study Agreement is signed.

5.2.13. Applicants with professional qualifications may submit an additional request and additional documents regarding the acceptance of study results and creation of an individual plan of studies.

5.2.14. For Applicants, who submit an official visa refusal letter from the Visa Office, the *Institution* will fully refund paid tuition fee for the first one year of study, with the exception of the bank transfer fee.

5.2.15. In case the applicant who received the visa does not arrive to the *Institution* and does not sign the study Agreement within the specified date, the invitation to study is cancelled, the visa is annulled and the contributions paid are not refunded.

## 6. Bank details

Beneficiary	Šiauliai State University of Applied Sciences
Registration business number	111968241
Bank account	LT19 7300 0100 9466 3081
Bank	„Swedbank“, AB
Bank address	Konstitucijos pr. 20A, LT-03502 Vilnius, Lietuva
Bank code	73000
SWIFT code	HABALT22

Payments descriptions:

- application fee (100 Eur);
- payment for the first one year of study;
- payment for accommodation in the *Institution's* dormitory.

Payer – write the applicant’s first and last name (surname), personal code (if the applicant has it). If the payment is made by another person it is necessary to specify for which applicant the payment was made.

The payer has to cover the bank expenses.

Applicant submits proof of payment documents to the *Admission Office*.

Application fee is non-refundable.

## 7. Annual Tuition Fee

The tuition fee will be determined and presented in these rules after the Ministry of Education, Science and Sport has determined the standard tuition fee. Annual Tuition Fee is defined by *Institution* Academic Council. The tuition fee for the first year of studies is paid following Subsection 5.2.11. The fees for the next study years are paid according to the deadlines indicated in the study agreement.

## 8. Contacts

Addressee	Address	Telephone	Email	Website
Šiauliai State University of Applied Sciences Admission Office	Aušros al. 40-211, LT-76241 Šiauliai, Lithuania	(+370 41) 52 37 69 +370 615 97 114	<a href="mailto:admission@svako.lt">admission@svako.lt</a>	<a href="http://www.svako.lt">www.svako.lt</a>
Šiauliai State University of Applied Sciences Administration	Aušros al. 40, LT-76241 Šiauliai, Lithuania	(+370 41) 52 37 68	<a href="mailto:administracija@svako.lt">administracija@svako.lt</a>	
Centre for Quality Assessment in Higher Education (CQAHE)	Goštauto str.12, LT-01108 Vilnius, Lithuania	(+370 5) 210 47 72	<a href="mailto:recognition@skvc.lt">recognition@skvc.lt</a>	<a href="http://www.skvc.lt">www.skvc.lt</a>

More information about National educational system can be found on National Information Center (ENIC-NARIC) website [www.enic-naric.net](http://www.enic-naric.net)

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